

CAS AND MACP COMMITTEE

**Rathindra Krishi Vigyan Kendra
Palli Siksha Bhavana (Institute of Agriculture), Visva-Bharati**

NOTIFICATION

Scientific and Technical staff members who wish to be considered for promotion under Career Advancement Scheme (CAS) of KVK are invited to apply to the Senior Scientist and Head of KVK stating that he/she fulfils all qualifications and criteria under CAS along with Performance Based Appraisal System in prescribed proforma (annexure) as evolved by the CAS committee of KVK. The proforma are available in the RKVK website and University website .

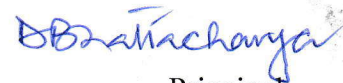
Requirements of minimum eligibility and/or score for promotion to any stage/level shall be as per the applicable the **Guidelines for the Implementation of CAS & MACPs of Rathindra KVK Staff under Visva-Bharati**. Candidates who do not fulfil the minimum eligibility and/or score requirement on due date may apply later upon fulfilment of the requirements. Candidates who do not succeed in the first assessment, he/she will re- assessed only after a period of one year.

CAS promotion from a lower grade to higher grade of all technical staff will be decided by a Screening –cum-Evaluation Committee by adhering to the criteria laid down for APA score in respective assessment form. CAS promotion of scientific staff with 6000/- GP from stage-1 to stage-2 and stage-2 to stage-3 will also be decided by a Screening –cum-Evaluation Committee by adhering to the criteria laid down for API score in Self-Assessment Form under the Performance Based Appraisal System (PBAS). But CAS promotion of scientific staff with 6000/- GP from stage-3 to stage-4 will be decided by first a Screening-cum-Evaluation Committee and then after by the respective by Selection Committee by adhering to the criteria laid down for API score in Self-Assessment Form under the Performance Based Appraisal System (PBAS) (as per guidelines).

Candidates must submit appropriate evidence in support of eligibility requirements and other items (wherever score claimed). Also they must submit printout of the relevant webpage as a proof of peer reviewed/NAAS rating/ impact factor for claiming the scores against the publications.

Candidates shall have to submit one copy of publication with duly filled assessment form/ PBAS proforma and supporting documents to the Senior Scientist and Head of KVK within 15 days of publication of the Notice.

Date: 17.6.2021



Principal
Palli Siksha Bhavana
& Chairman
CAS Committee

Principal
Palli Siksha Bhavana
& Incharge, Rathindra KVK
Visva-Bharati, Sriniketan

The notification seeking application for CAS shall put up on RKVK website and copies shall be provided to RKVK office.

Copy to:

- i) Registrar, Visva-Bharati
- ii) C.S to Vice chancellor, Visva-Bharati
- iii) Finance Officer, Visva-Bharati
- iv) Assistant Registrar (Accounts), Visva-Bharati
- v) Office file-RKVK